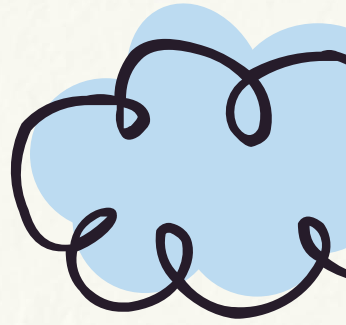
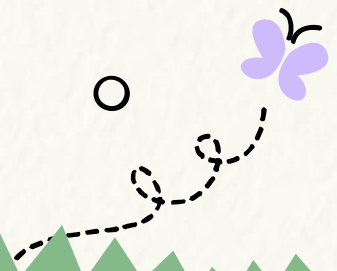


Year 4 on Zoom



Links and Guidelines





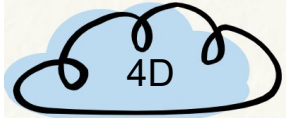
Monday 9th August

Year 4



11am

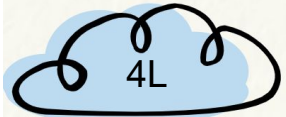
Zoom link meeting information:



<https://nsweducation.zoom.us/j/67950295238?pwd=SDN4RkpyZlVhUINqTEZrR2NhZjJldz09>

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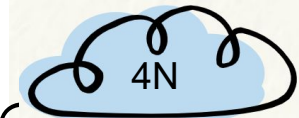
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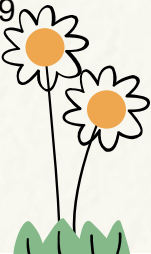
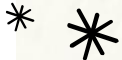
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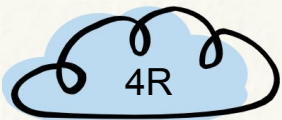
Monday 9th August

Year 4



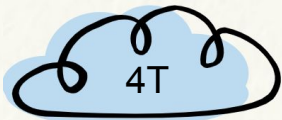
11am

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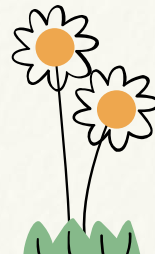
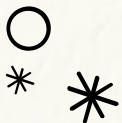
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Meeting ID: 624 5818 2729
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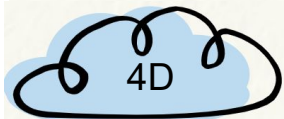
Wednesday 11th August

Year 4



11am

Zoom link meeting information:

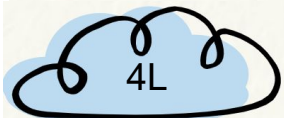


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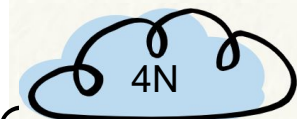
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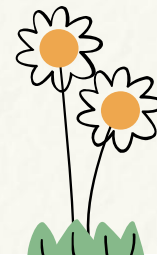
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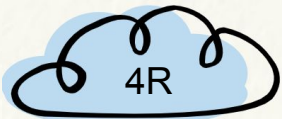
Wednesday 11th August

Year 4



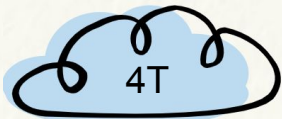
11am

Zoom link meeting information:



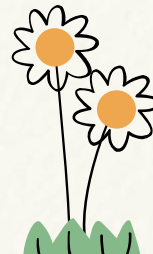
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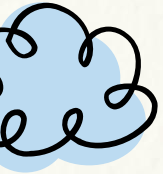


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Meeting ID: 624 5818 2729
Passcode: 075911



Guidelines



01

Where are you?

Find somewhere quiet in your house

Have a blank background behind you

02

Shhhhh!

Mute yourself so you can hear

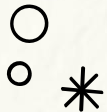
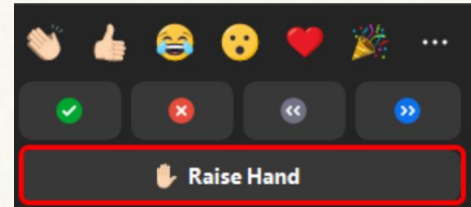
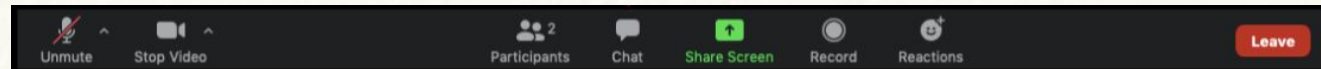
Have your video on

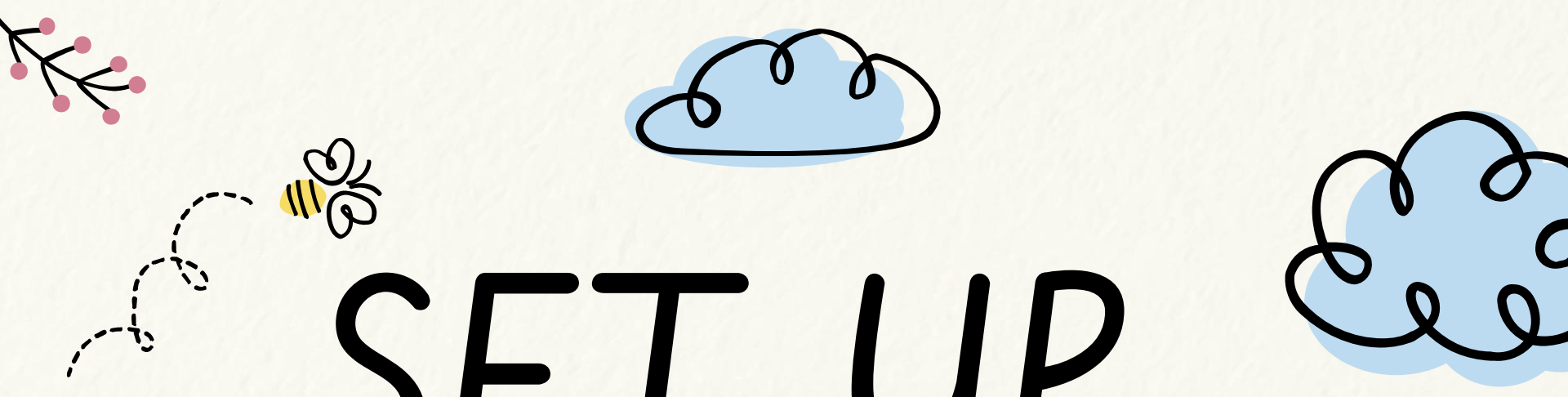
03

Join in
Sit still

Be respectful

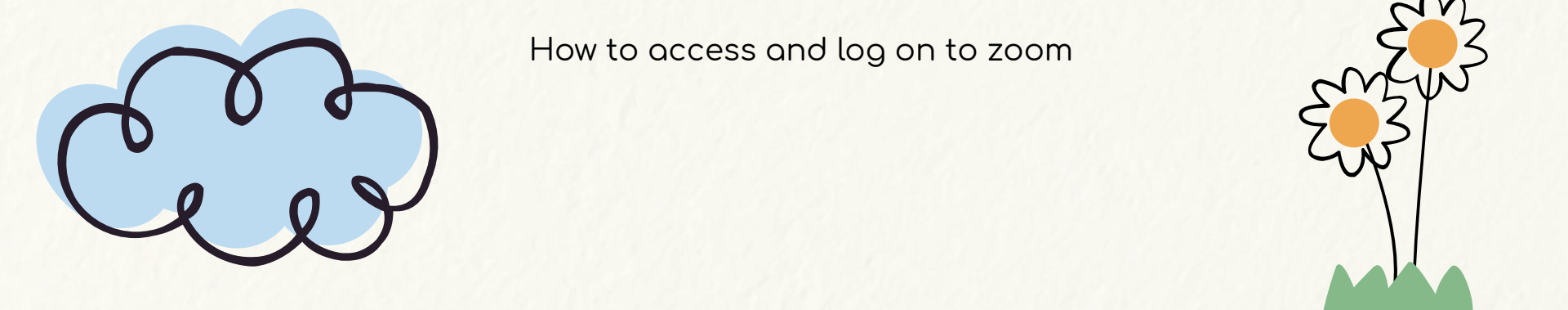
Raise your hand or wait for your teacher to ask you to unmute





SET UP

How to access and log on to zoom



Sign into Zoom with a desktop browser



Chrome



Edge



Firefox



Safari

1. Use a **modern browser** in Windows, MacOS or Linux.
2. Browse to the NSW DoE Zoom console at: <https://nsweducation.zoom.us>



3. Select **Sign In** at the bottom.
4. Login with your **department credentials**.

Login with your DoE account

User ID

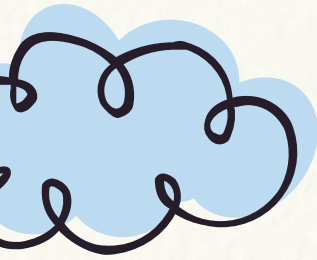
Example: jane.citizen!

Password

Log in

[Forgot your password?](#)

5. For first time users, **download and install** the Zoom desktop client when prompted.
6. Once signed in, **Zoom** will be ready for use!



Accessing Zoom using mobile apps

1. Download the **Zoom** app for your specific mobile device.

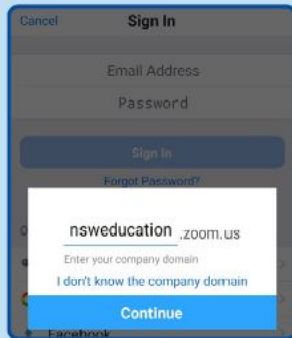


IOS
[Download](#)



Android
[Download](#)

2. Once installed, open **Zoom**, tap **Sign In** then tap **SSO**.
3. Type **nsweducation** and tap **Continue**.



4. The **DoE log on screen** will appear. Sign in with your normal department credentials.

Login with your DoE account

User ID

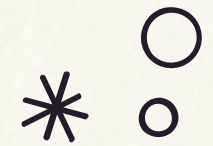
Example: jane.citizen1

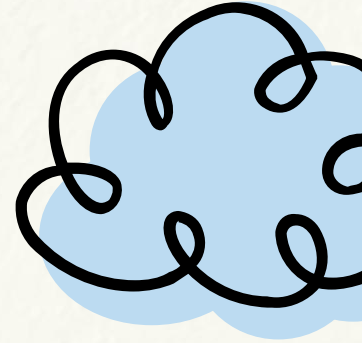
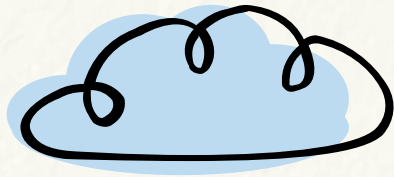
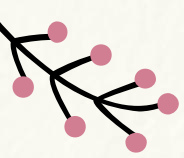
Password

[Log in](#)

[Forgot your password?](#)

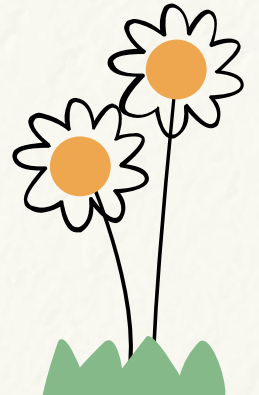
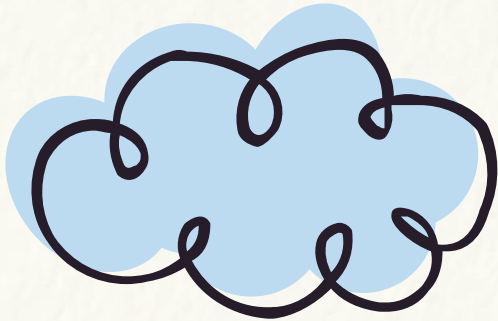
5. Once signed in, **Zoom** will be ready for use!





TIPS

Best practices



JOINING ZOOM MEETINGS

Never used Zoom? Get started on your preferred device. Just follow this **Quick Start Guide** for [Teachers](#) / [Students](#) / [Corporate](#)

Using a Computer with Browser/Zoom Client

- Access the **NSW DoE Zoom web portal** at: <https://nsweducation.zoom.us>
- Click **Join** to connect to a meeting in progress
- Enter the **Meeting ID** and **Password** if supplied

Using a Mobile Device with Zoom App

- Tap the **Zoom app** on your mobile device to open it
- Tap **Join** to connect to a meeting in progress
- Enter the **Meeting ID** and **Password** if supplied

Joining a Zoom Meeting using a provided hyperlink (URL)

- If you received an emailed or other digital invitation, just click the URL to join the Zoom meeting directly. You may need to enter a supplied meeting password separately, to get into the meeting.

BEST PRACTICES WHILE IN A CLASS/MEETING

- Set up an appropriate space when connecting to your meeting. Consider what's behind you and how it might look on-screen.
- Sit in a well-lit and quiet place.
- If there is a lot of background noise, a headset/mic will be best to use if you have one.
- Make sure your microphone is muted when not talking.
- Web meetings use more internet bandwidth than web browsing. You might need to keep your webcam off to improve quality.
- Be yourself and respect others.
- Ask questions using the group chat.
- Use reactions/emoticons to engage with your class.
- Read carefully what you've typed before sending your message in chat.
- Use the raise your hand feature if wanting to ask a question live.

Be Prepared

Make sure you are set up and ready to learn before the start time.

- ▶ Device ready (and charged)
- ▶ Blur your background or use an appropriate background
- ▶ No foods or drinks
- ▶ Don't need to go to the toilet



Stay Still:

Sit in an appropriate spot where you can hear and speak. No moving around during the video.



STAY FOCUSSED AND ON TOPIC

- Keep the conversation on topic
- Follow the instructions of the teacher
- Wait your turn to speak



Mute your microphone

You may say “hello” to your teacher when you enter the zoom. Then click ‘mute’ on your microphone. You can unmute when your teacher asks you to speak.

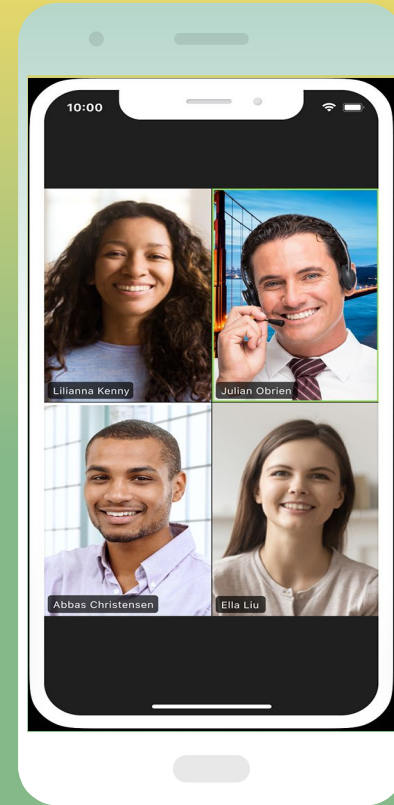


NO RECORDING:

Do NOT take screenshots, screen recordings, photos or videos of the class zoom.

SCREEN SHARING:

Share your screen ONLY when asked by the teacher



ZOOM Expectations:

Be prepared



Make sure you are set up and ready to learn before the start time.

- Device ready (and charged)
- Books and work ready
- Pen/pencil ready



Stay still



Sit in an appropriate spot where you can hear and speak. No moving around during the video.



Stay on topic



Keep the conversation on topic. Follow the instructions of the teacher and wait your turn to speak.

Mute your microphone



You may say “hello” to your teacher when you enter the zoom. Then click ‘mute’ on your microphone. You can unmute when your teacher asks you to speak.



Have questions ready



If you have been stuck on a task or have questions, please have your work ready to ask the teacher during the zoom.



NO recording



Do NOT take screenshots, screen recordings, photos or videos of the class zoom.